

How to join a WebEx meeting

After accepting an invite from the court for a WebEx meeting you will receive in your calendar the dial in options to join the meeting. If this does not appear in your calendar the courts can forward on the dial in information via email.

1. **Join meeting-** If you have internet access and a device with a camera and microphone you simply need to click on the green 'Join meeting' tab to join the conference.
2. **Telephone** -Dial the supplied telephone number. At the prompt enter the Meeting number.
3. **Video Conference** - If you are at a site with video conferencing capability dial the supplied SIP or SIP IP address.
4. **Microsoft Lync or Skype for Business** – Use this log-in if you have these applications. Note it has to be Skype for Business. Normal Skype can not dial SIP addresses.

When it's time, join your Webex meeting here.

Meeting number (access code): 577 922 109

Meeting password: biX7peJV66G

Meeting number

Join meeting

1. Click

Join by phone

Tap to call in from a mobile device (attendees only)

+61-2-9037-0069 Australia Toll

Global call-in numbers

2. Telephone

Join from a video system or application

Dial [577922109@actgov.webex.com](tel:577922109@actgov.webex.com)

You can also dial 210.4.202.4 and enter your meeting number.

3. SIP address

Join using Microsoft Lync or Microsoft Skype for Business

Dial [577922109.actgov@lync.webex.com](tel:577922109.actgov@lync.webex.com)

4. Lync or Skype for business

If you are a host, [go here](#) to view host information.