

Schedule 3

Case Management Document

Name of matter	
Court file number	
Legal representatives for all parties	

Listing hearing questionnaire

Preparation for hearing		
1.	Have all necessary assessments taken place?	Yes/No/NA
2.	Have all expert reports been served?	Yes/No/NA
3.	Has an updated care plan been filed and served?	Yes/No/NA
4.	Has counsel been briefed?	Yes/No/NA
	If yes, what is the date on which counsel was first briefed?	
5.	Has counsel's advice on evidence been obtained?	Yes/No/NA
6.	What are the prospects of the matter settling prior to the commencement of hearing?	Good/Reasonable/Poor
7.	Have parties participated in alternative dispute resolution, such as an issues conference/court-ordered meeting.	Yes/No/NA
Hearing logistics		
8.	How many witnesses?	_____ Expert _____ Lay
9.	What is the estimated length of the hearing?	
10.	What are the unavailable dates for:	Specify
	a. Instructing solicitors	
	b. Counsel	
	c. Expert witnesses	

	d. Lay witnesses	
11	Are there any objections to the author of any expert report giving evidence via AVL?	Yes/identify which/No/NA
12	Has an application in proceeding been filed for attendance via AVL?	Yes/will be filed by/NA
13.	Are there any further directions necessary for the hearing?	Specify
14.	Are there any other matters relevant to setting the hearing date?	Specify
15.	Please indicate if you do not wish for the proceeding to be heard in Warrambul.	

Documents to be relied on at hearing

Document	Author	Date filed	Served
1.			Y/N
2.			Y/N
3.			Y/N
4.			Y/N

Witnesses

Name of witness	Party calling	Party requiring witness for cross examination (if any)	Location of witness (ACT or outside ACT)	Evidence in person or via AVL/Phone

Special arrangements

	Name of individual requiring arrangement	YES/NO
Remote witness room		Yes/No
AVL		Yes/No
Telephone		Yes/No
Interpreter		Yes/No/Language spoken

Issues in dispute

You are required to set out a detailed statement of the real issues in dispute. A statement such as “whether there is a realistic possibility of restoration” or “whether the child is in need of care and protection” is not sufficient.