

**SUPREME COURT
OF THE AUSTRALIAN CAPITAL TERRITORY**

Notice to practitioners

Monday return of subpoenas, civil directions and applications

This notice amends Notice to Practitioners dated 6 March 2007.

As and from Monday 23 February 2009, applications before the Registrar will be listed at **11.00am**. When filing applications returnable before the Registrar please ensure that the time on the return date is changed to 11.00am.

Generally, return of subpoenas and directions on a Monday will now be heard at 9.30am by the Deputy Registrar. The Registrar will hear applications at 11.00am.

The Monday directions list will continue to include "Category C" or complex matters. The Thursday directions list is designed to include personal injury matters.

Please note that applications before the Master on a Friday will remain listed at 10.00am.

Civil directions hearings – adjournments by consent

This notice amends Notice to Practitioners dated 5 June 2008 in respect of the Supreme Court only, and applies to civil directions hearings conducted in the Supreme Court by the Deputy Registrar on Mondays at 9.30am and Thursdays at 10.00am, where all active parties consent to an adjournment of the directions hearing.

How to apply

Where this notice applies, application for an adjournment may be made informally by email message to the Deputy Registrar, without the need for the parties to attend the directions hearing. The message must include the agreed adjournment date and the reason for adjournment. If these are not included, the application will not be considered. Other appropriate directions to be made by consent may also be included, and these may provide a sufficient explanation for the adjournment. Please note that this process does not take the place of the process of filing consent orders under rule 1611 of the *Court Procedure Rules 2006*, nor the process for adjourning applications in proceedings without attendance under rule 6013.

Who sends the email

The email should be sent by one party, noting it is being sent on behalf of the other parties, and showing that the email is also being copied to them. The Deputy Registrar will indicate as soon as possible by reply group email whether or not the adjournment is granted, and any other directions made, and place a record of the email correspondence on the file.

When to apply

The email must be sent to the Court, allowing 1 clear day between the day that the email is sent and the day of the scheduled directions hearing. For example, to seek an adjournment from the Supreme Court Monday directions list, the email must be sent and received by 4.15pm Thursday.

Email address

For adjournments from the Supreme Court Monday directions list and Thursday directions list, the email address is elizabeth.trickett@act.gov.au,

ANNIE GLOVER
Registrar
ACT Supreme Court

18 February 2009