



SUPREME COURT OF THE AUSTRALIAN CAPITAL TERRITORY

NOTICE TO PRACTITIONERS

Criminal Callover on 20 November 2023

1. Practitioners are reminded at the callover on **20 November 2023 at 9am** representatives of the parties should have full instructions and be prepared to advise the Court as to:
 - whether the matter is to proceed by trial by jury or trial by judge alone (an election having already been filed);
 - any reason why a trial should be allocated to a particular judge;
 - whether there are any outstanding pre-trial applications or pre-trial hearings in the matter;
 - any prospects of the matter resolving without the need for a trial;
 - the names of counsel appearing in the matter;
 - counsel and witness unavailability during the sitting times listed below;
 - the expected duration of the trial;
 - any requirement for CCTV, video conferencing or the recording of evidence;
 - any other relevant matter which could affect the hearing of the trial.
2. The court will list trials in any of the following weeks:
 - Week commencing 27 May 2024
 - Week commencing 3 June 2024
 - Week commencing 10 June 2024
 - Week commencing 17 June 2024
 - Week commencing 24 June 2024
 - Week commencing 1 July 2024
 - Week commencing 26 August 2024
 - Week commencing 2 September 2024
 - Week commencing 9 September 2024
 - Week commencing 16 September 2024
 - Week commencing 23 September 2024
 - Week commencing 30 September 2024

Practitioners are reminded that the requirement for callover information sheets to be filed with the court registry have been reintroduced. Practitioners should ensure their information sheets are sent to the relevant email addresses by close of business on 13 November 2023.

A copy of the information sheet proforma is attached to this notice. It can also be found on our website at: https://courts.act.gov.au/_data/assets/word_doc/0007/2307643/Callover-Information-sheet.docx

If not already done so, any election for judge alone trial is to be filed 7 days prior to the call over.

Jayne Reece

Registrar

3 November 2023

CALLOVER INFORMATION SHEET

SCC Number:

Accused Name:

Lawyers for the Accused	
(i) Solicitors:	
(ii) Solicitor's email address:	
(iii) Counsel:	
Director of Public Prosecutions	
(i) Commonwealth / ACT:	
(ii) Counsel:	
(iii) Email address:	
Estimated length of hearing:	
Number of Crown witnesses	
(i) Police:	
(ii) Civilian:	
(iii) Expert:	
(iv) Availability of expert witnesses	
Number of Defence witnesses	
(i) Civilian:	
(ii) Expert:	
(iii) Character:	
(iv) Availability of expert witnesses	
Is pre trial evidence (child/vulnerable witnesses) still to be taken?	
Are there any objections to evidence / applications (eg tendency / propensity) to be	

CALLOVER INFORMATION SHEET

SCC Number:

Accused Name:

heard and likely to occupy more than 2 hours pre trial?	
Will an election for trial by judge alone be filed in this matter?	
Is the remote room required?	
Is recording of evidence required at the trial (sexual offence complaint)?	

CCTV / Remote witness requirements

How many witnesses will be required to give evidence remotely?	
Are there any young witnesses? Ages?	
Estimate length of remote witness evidence/recording	
Is recording required?	
Has evidence already been recorded?	
Is play back only required?	
Is document visualiser required?	
Are facilities for playing police DVD's in court required?	

Please email this form once completed to **ALL** of the following addresses:

SCRegistrar@courts.act.gov.au;

Associate.McCallumCJ@courts.act.gov.au;

SCCriminal@courts.act.gov.au